

**INDIAN PHARMACOPOEIA COMMISSION****(Ministry of Health & Family Welfare)****Government of India****Sector- 23, Raj Nagar, Ghaziabad**

Applications are invited for the following vacant post at Indian Pharmacopoeia Commission (IPC), an Autonomous organization under the Ministry of Health & Family Welfare, Ghaziabad, through Manpower Resource Outsourcing Services Providing Agency.

**Details of Manpower Requirement**

S. No.	Details of the Positions	Salary	No. of Posts	Essential Qualification & Experience	Place of Posting	Job Description
01	<b>Name of the Post:</b> <b>Materiovigilance Associate</b>	32,000/-	01	Bachelor's degree in Biomedical Engineering or Master Degree in Pharmacology/ Clinical Pharmacology/ Clinical Research/ Quality Management related field.  <b>Experience</b> 2years experience in production/ quality/ Regulatory Affairs/ Post Market Surveillance/ Research related to medical devices.	Indian Pharmacopoeia Commission	<ol style="list-style-type: none"><li>1. To collect &amp; analyze medical device adverse event (MDAE) reports received from MAHs/MDMCs/AMCs/Consumers.</li><li>2. To organize national as well as international meetings/seminars, webinars/workshops/ awareness programs/CMEs on medical devices for the awareness of healthcare professionals, medical device industries and consumers in order to promote the safety and efficacy of medical devices.</li><li>3. To prepare e-newsletter, guidance document, MvPI-Monthly Progress Report, MvPI posters, MvPI booklet/directory in order to keep the stakeholders updated on the activities related to MvPI.</li><li>4. Regular update of MvPI activities including MDMC list, e-newsletter, posters, trainings brochure, etc. on the website of IPC.</li></ol>

**Period of engagement:**

The tenure of contract will be for period of one year. However, in case the work and conduct of the staff is not found to be satisfactory during the contract tenure, the services may be terminated at any time without assigning any reason thereof.

**General Instructions:**

1. The competent authority reserves the right to increase or decrease the number of vacancies and reject/select/cancellation of applications received without assigning any reason.
2. Interview will be conducted at IPC, Ghaziabad. No TA/DA shall be paid for attending the interview.
3. It is not obligatory on the part of IPC or Manpower Outsourcing Service Agency to call the applicant for interview. Preference may be given to the candidates who have desirable experience.
4. Experience/Age may be relaxed at discretion of the Competent Authority

5. The candidate is responsible for the correctness of the information provided in the application. If it is found at a later stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated.
6. Candidates shortlisted for interview will have to produce original documents for verification in support of their application educational qualification, experience at the time of Interview.
7. Interested candidates should submit their application online through Google Form with the following link;  
<https://docs.google.com/forms/d/e/1FAIpQLSdOIKRkQgTHmb9DqWgka0748dD3ReC4W4XifqAlTyUndJyaVg/viewform>

No other mode of submission of application form will be accepted. The last date for submitting the application form **17<sup>th</sup> May 2024 closing hour 5:30PM**