



**RAJIV GANDHI UNIVERSITY  
RONO HILLS, DOIMUKH**

No. Estt.-188/2024 /344

Dated the 18<sup>th</sup> June, 2024  
२१/६

**ADVERTISEMENT**

Application in prescribed form are invited from the citizen of India for filling-up of the following Group 'A' & 'B' Non-Teaching posts through Direct Recruitment or on standard terms of deputation as indicated against each in the Rajiv Gandhi University, Rono Hills, Doimukh.

**A. Details of the Posts :**

Sl. No	Post Code	Name of Post(s)	No. of Post(s)	Age	Reservation	Mode of Recruitment
<b>I. Group – 'A'</b>						
1.	71001	Internal Audit Officer	01	Not more than 56 years	UR	On Deputation
<b>II. Group – 'B'</b>						
1.	71002	Section Officer	02	Not more than 35 years	UR	Direct Recruitment
2.	71004	Assistant Engineer(Electrical)	01	Not more than 35 years	UR	Direct Recruitment
3.	71005	Junior Engineer (Elect)	01	Not more than 35 years	UR	Direct Recruitment
<b>Total :</b>			<b>05</b>			

ABBREVIATIONS: UR – Unreserved

**B. Pay Structure :**

Sl. No.	Post Code	Name of Posts	Pay Level	Pay Matrix
<b>Group – 'A'</b>				
1	71001	Internal Audit Officer	Pay Level-12	₹ 78,800 - 2,09,200
<b>Group – 'B'</b>				
2	71002	Section Officer	Pay Level-7	₹ 44,900 - 1,42,400
3	71004	Assistant Engineer(Electrical)	Pay Level-7	₹ 44,900 - 1,42,400

4	71005	Junior Engineer (Elect)	Pay Level-6	₹ 35,400 - 1,12,400
---	-------	-------------------------	-------------	---------------------

### C. Application Fees:

Non-refundable category-wise application fee as mentioned below, will have to be paid through online mode only. The application fee is to be paid through the payment gateway provided by the University by online Internet Banking/Debit Card/Credit Card/UPI etc.

Category	Application fee amount
General	₹ 700/-
OBC/EWS	₹ 500/-
SC/ST	₹ 300/-
PwBD	₹ Exempted

### D. Details of Educational Qualification(s), Experience etc.:

Sl. No.	Post(s)	Minimum educational qualification, desirable qualification and experience. etc.
1.	Internal Audit Officer	<p><b>Essential qualifications:</b></p> <p>i) Officers belonging to Audit &amp; Accounts services or other similar organized Accounts Services in Central/State Govt., holding analogous posts on regular basis.</p> <p style="text-align: center;"><b>OR</b></p> <p>ii) With three years regular service in Pay Level-11 or equivalent in the area of Audit &amp; Accounts in any Govt. Department/Autonomous Bodies.</p> <p style="text-align: center;"><b>OR</b></p> <p>iii) With five years regular service in Pay Level-10 or equivalent in the area of Audit and Accounts in any Govt. Department/Autonomous Bodies.</p>
2.	Section Officer	<p><b>Essential qualifications:</b></p> <p>i) A Bachelor's Degree in any discipline from any recognized Institute/University.</p> <p>ii) Three Years' Experience as Assistant in the Level 6 or eight years as UDC in Level-4 in any Central/State Govt./University/PSU and other Central or State Autonomous Institutions or holding equivalent positions in any reputed Private Companies/Bank with annual turnover of ₹ 200/- Crores or more.</p> <p>iii) Proficiency in Computer Operation, noting and drafting.</p>
3.	Assistant Engineer(Electrical)	<p><b>Essential qualifications:</b></p>



		<p>i) First class Bachelor's Degree in relevant field from a recognized Institute/University or equivalent.</p> <p>ii) Three Years' experience in the relevant field as Junior Engineer or Equivalent in State Government PWD services or similar organized services/statutory or Autonomous organization/University system or reputed private organization with an annual turnover of at least ₹ 200/- crores or more.</p>
4.	Junior Engineer (Elect.)	<p><b>Essential qualifications:</b></p> <p>Bachelor's Degree of Engineering/Technology in relevant field from a recognized Institute/University with one year relevant experience</p> <p><b>OR</b></p> <p>Diploma in Engineering in the relevant field and three years' experience in relevant field in CPWD/State PWD or Similar Organized Services/Statutory or Autonomous Organizations/Central/State University/Autonomous Institutions or reputed Private construction company with an Annual turnover of at least ₹ 200/- Crores or more.</p>

#### E. Important Dates:

Date of Advertisement	24-06-2024
Start Date of Registration of RGU Recruitment Portal (NT)	27-06-2024
Start Date of submission of Online Application Form	27-06-2024
Last Date for submission of online Application Form, Application Fee payment	17-07-2024 up to 5.00 PM
Hard copies of Application form along with all supporting documents may be sent on or before	24-07-2024

#### F. General Instructions:

1. Applications should be submitted through online mode only by visiting the Recruitment Portal of Rajiv Gandhi University at <https://rgurec.samarth.edu.in>



2. Applicant shall have to first register on the Recruitment Portal of the university, after which, they can fill up the prescribed electronic application form online.

3. Before filling up the online application form, candidates must go through the "User's Guide to fill Online Application" which is available on recruitment portal of the university – <https://rgunt.samarth.edu.in>

4. In case of any technical problems, please send an email to [ntrecruitments@rgu.ac.in](mailto:ntrecruitments@rgu.ac.in)

5. On successful submission, the applicant will come across a link to download a PDF of the application, which he/she will have to print and produce the hard copy if called for interview.

6. Before applying for a post, applicants are advised to go through the relevant contents of the advertisement carefully and satisfy themselves about their eligibility. No enquiry in this regard will be entertained.

7. All supporting documents duly self-attested must be uploaded online on the Recruitment Portal of the University. Scrutiny shall be done purely on the basis of the claims supported by valid documents uploaded on the recruitment portal of the University while filling up the form. Printed copy of the filled in application form along with all the original documents should be produced at the time of interview.

8. There is no age bar for Departmental Candidates of Rajiv Gandhi University, Doimukh.

9. University reserves the right of deciding the disciplines as concerned/ allied / relevant while scrutinizing the applications.

10. Reservation for the SC/ST/OBC (Non-Creamy Layer)/PwD/EWS applicants if any, will be as per the Government of India policies. Applicants seeking reservation benefits available for SC/ST/OBC (Non Creamy Layer)/PwD/EWS categories must upload the necessary documents justifying the claim of respective reservation as per Government of India norms. The certificate uploaded should be in the latest format prescribed by the Govt. of India and issued by the competent authority.

11. Relaxations and concessions for SCs/STs/OBCs posts if any, will be applicable in accordance with reservation policy of the Govt. of India and subsequent clarification/directives issued from time to time to this effect.

12. Applicants belonging to OBC are required to submit valid and latest certificate regarding his/her OBC status and belongingness to "Non Creamy Layer (NCL)" from the appropriate competent authority.

13. Candidates applying under EWS category must submit valid Income & Asset certificate for EWS as per the notification of Government of India along with the application.



14. Relaxations and concessions for persons with disabilities will be applicable in accordance with reservation policy of the Govt. of India and subsequent clarification/ directives issued from time to time to this effect.
15. The upper age limit as prescribed for direct recruits shall not be insisted upon in case of departmental candidates of the University subject to production of experience certificate from the competent authority.
16. Application(s) of in-Service candidates must be routed through proper channel or should submit a "No Objection Certificate" from their employer along with the application, failing which their application will not be considered further.
17. In-Service candidates have to submit Certificate of Integrity, Vigilance Clearance certificate and No Penalty certificate duly signed by the competent authority along with the application form as per the prescribed format given in Annexure-I of this advertisement.
18. Selection of a candidate to any post advertised herein shall be on the basis of merit on the recommendations of the duly constituted Selection Committee.
19. Applicants should possess the prescribed qualifications, experience and eligibility criteria as on the closing date of application, as prescribed by the University from time to time for the respective posts. Applicants are required to produce specific certificates as per eligibility conditions.
20. The service conditions including probation period and superannuation shall be governed as per UGC /Government of India norms and CRR of Rajiv Gandhi University.
21. Incomplete applications in any respect shall be summarily rejected.
22. The eligibility of the candidate will be determined on the last date of submission of online application as mentioned in the advertisement published by the university.
23. Merely fulfilling the minimum qualifications or the eligibility criteria does not entitle an applicant to be necessarily considered or called for interview. The University may restrict the number of applicants to be called for interview on the recommendations of the short screening committee.
24. Selection will be made on the basis of candidates' overall performance in the written test, skill test and interview.
25. All original documents should be produced for verification at the time of interview if called for.
26. No TA/DA shall be paid to applicants for attending interview.

A handwritten signature in black ink, appearing to be 'Nile', with a long, sweeping underline that extends to the right.

27. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the applicant in this regard.
28. All appointments shall be made provisionally subject to verification of certificates. The University shall verify the documents and antecedents of the applicant at the time of interview/joining or at any stage during the period of service. In case, it is found at any point of time that any document/information submitted by the applicant is false or the applicant has suppressed any relevant information, the services of the selected applicant shall be terminated forthwith without assigning any reason.
29. All correspondence from the University including interview letter, if any, shall be sent only at the e-mail address provided by the applicant in the online application form. The University will not be responsible for any loss of e-mail, loss of any communication due to wrong address provided by the candidates.
30. The applicants are advised to check the website of the University regularly for updates.
31. Canvassing in any form will be treated as a disqualification.
32. The posts advertised are tentative. The University reserves the right to increase or decrease the number of posts and revise/reschedule/cancel/suspend/withdraw the recruitment process in part or full without assigning any reason. The decision of the University shall be final and no appeal in this regard shall be entertained. Any addendum/corrigendum, if any, shall be posted on website of the university [www.rgu.ac.in](http://www.rgu.ac.in)
33. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final. Further, in case of any suit or legal proceeding in this regard against the University, the jurisdiction shall be restricted to Hon'ble High Court of Guwahati (Permanent Bench, Naharlagun).
34. Applications are to submit one set of **Hard Copies** of online application form, payment receipt along with all self-attested testimonials, certificates/educational qualifications and all supporting documents should reach to "**The Registrar, Rajiv Gandhi University, Rono Hills, Doimukh, Arunachal Pradesh – 791112**" in sealed envelope on or before the due date. All the documents should be clearly/legibly printed on A4 size paper, properly paginated and should be spiral-binded in chronological order. The envelope containing the application form and the supporting documents should be super-scribed "**Application for the post of ..... (Name of the post), Advt. No.....**"

  
20/6/2024  
REGISTRAR