

# Ordnance Factory Nalanda

Unit of Munitions India Ltd.  
Govt. of India Enterprise  
Ministry of Defence  
Rajgir, Bihar – 803 121

GSTIN – 10AAOCM8781H1Z5



# आयुध निर्माणी नालन्दा

म्युनिशंस इंडिया लिमिटेड की इकाई  
भारत सरकार का उद्यम  
रक्षा मंत्रालय  
राजगीर, बिहार – 803 121

CIN – U29190PN2021GOI203505

दूरभाष सं./PHONE No. 06112 – 257121-23

Fax No. : 06112 – 257102

E-mail: gm-ofn-bih@nic.in

No. 010502/OFN/GA/BOAT/23-24

Date: 15/05/2024

## ADVERTISEMENT

Sub: Practical Training for **Graduate Engineers & Diploma Holders** under Apprentice Act, 1961 (As amended 1973, 2014 and 2019) for the year 2024-25.

Interested and qualified Graduate Engineers & Diploma Holders (Indian Nationals Only) for practical training for **ONE YEAR** in the following discipline under the Apprentice Act.1961 (as amended 1973, 2014 and 2019):

Sl.No.	Category of Apprentice	No. of Apprentice	Designated Trade/Discipline	Stipend
01	Graduate Apprentice (Graduate Engineers)	04	Chemical Engineering/Chemical Technology	Rs. 9000/- PM
02	Technician Apprentice (Diploma Holders)	10	Chemical Engineering/Chemical Technology	Rs. 8000/- PM

### ELIGIBILITY AND MODE OF SELECTION :-

- Candidate should have passed final Year degree in Engineering/Technology (Chemical) for graduate apprentice and Diploma in Engineering/Technology (Chemical) for technician apprentice awarded by a recognized University/Board of Technical Education of a state. In case of CGPA/SPGA granted, Candidate must produce relevant documents from their School/College/University to calculate the equivalent percentage of marks.
- Candidates possessing higher professional qualifications such as B.E. or equivalent (for technician apprentice), M. Tech or equivalent (for graduate apprentice) will not be considered as eligible.
- Candidates with qualification acquired through Distance Learning Mode or Part Time Mode or Correspondence Mode shall not be considered.
- The general candidates must have minimum 60% marks or equivalent CGPA, OBC/ SC candidates must have minimum 50% marks or equivalent CGPA.
- The consolidated applications will be screened subsequently and selection panel will be drawn based on the academic scores of the candidates at Degree/ Diploma level. Only selected candidates will be informed through offer letter by e-mail/letter.
- The candidate must fulfil the medical fitness as per apprenticeship act.
- Candidate should not have Training or job Experience of a period of one year or more after attainment of the qualification.
- Candidate should not have completed more than 2 years after obtaining the Degree/Diploma.
- There is NO upper age limit. However, the candidates below the age of 18 years are not eligible to sign the contract. Being minor, their contract will be sign by their guardian.
- Candidate age should be more than 14 years as on 31/03/2024.
- Before applying, the candidates should ensure that he/she fulfils the eligibility criteria and other norms mentioned in the advertisement.
- The candidates must get himself/herself enrolled/registered at [www.nats.education.gov.in](http://www.nats.education.gov.in)**

**Note:- The Institutions/University/Board offering Degree/Diploma course in Engineering & Technology referred above must be recognized by Central/State Government or its empowered body.**

### RESERVATION:-

Reservation for OBC/SC categories will be applicable as per provision of Apprentices act 1961, Apprentice Rules 1992 and Apprenticeship (Amendment) Rules 2019.

पंजीकृत पता : म्युनिशंस इंडिया लिमिटेड, गुलाब बाग, राजगीर, बिहार – 803 121

Regd. Office: Munitions India Ltd.  
Ammunition Factory, Rajgir, Bihar, India - 803 121

दूरभाष सं./ Phone No. 06112-257121-23

Fax No. 06112-257102



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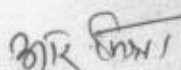
## No. OF VACANCIES

- 1) Graduate Apprentice (Chemical Engineering/Technology):OBC-01 & UR-03
- 2) Technician Apprentice (Chemical Engineering/Chemical Technology Diploma Holders): SC-01,OBC-02 & UR-07

## TERMS & CONDITION:-

- 1)
  - (i) The selected apprentice candidate shall be required to execute a contract as per rules.
  - (ii) OFN-MIL shall have no obligation to give regular employment to apprentices. The apprentices shall have no right to claim regular employment from OFN-MIL on the basis of this apprenticeship at any point of time. This apprenticeship shall not create any liability on OFN-MIL for providing any job to the apprentice.
  - (iii) No correspondence shall be entertained from the candidates **NOT** selected for apprenticeship training.
  - (iv) **Candidate will provide a declaration that he/she did not undergo any training job for a period of one year or more and also has not signed any Contract of Apprenticeship with other employer .**
  - (v) Other terms and conditions are applicable to such apprentice as per the apprentice act 1961( as amended 1973,2014 and 2019)
- 2) **For getting entire advertisement and Proforma format visit our website [www.munitionsindia.co.in](http://www.munitionsindia.co.in) for offline apply.**
- 3) Interested candidate who is fulfilling the above eligibility criteria may apply for Graduate apprentice/Technician apprentice and send the physical copy of filled application to **"The Chief General Manager, Ordnance Factory Nalanda,Rajgir-803121"** in prescribed Proforma along with the self-attested copies of required Documents as mentioned in point number (5) by **POST** superscripting "Application for Graduate apprentice/ Technician apprentice" on the envelope. Application in the prescribe PROFORMA shall only be accepted.
- 4) Applications received in Ordnance Factory Nalanda after 21 days from the publication of advertisement at employment newspaper (National level) strictly will not be entertained, where postal delay or other reasons are intimated for justification of delay in sending the application within prescribed time. **Email or any other mode for delivering the form will NOT be entertained,application received through India Post will only be permitted.**
- 5) Candidates are required to bring Original and self-attested copy of documents mentioned below during document verification/joining.
  - i) 10<sup>th</sup> Mark sheet and certificate. ii) B.E./B.Tech/Diploma Final Mark sheet /Provisional.
  - iii) Degree/provisional degree/Diploma certificate. iv) Caste certificate (if applicable)
  - v) Any Photo ID Card issued by Govt. of India like PAN Card, Voter ID, Driving Licence etc.
  - vi) Candidate must have an active E-mail id and mobile number, which must be valid for at least next one year.
  - vii) Adhar Card (Mandatory). viii) Four passport size photographs. ix) Registration copy of candidate in BOPT.
- 6)The candidate who is selected as Apprentice must possess an adhar linked bank account in his/her own name (preferably a nationalized bank with internet banking / electronic banking facilities) and PAN card to receive stipend.
- 7) The Management reserves the right to amend /refix/cancel/suspend the selection process at any time during the process without assigning any reason whatsoever. The decision of the management shall be final and binding and no appeal of any kind shall be accepted/considered in this regard.



  
(Rohit Kumar Mishra)  
Jt. GENERAL MANAGER  
FOR CHIEF GENERAL MANAGER

पंजीकृत पता : म्युनिशंस इंडिया लिमिटेड, मूला करद निगम, खडकी, पुणे, महाराष्ट्र – 411 003

Regd. Office: Munitions India Ltd.  
Ammunition Factory, Khaski, Purna, Bihar - 803 121

दूरभाष सं./ Phone No. 020 – 25828500

Fax No. : 020 – 25813206

**APPLICATION FOR GRADUATE/TECHNICIAN APPRENTICE**  
**AT ORDNANCE FACTORY, NALANDA (RAJGIR)-803121**

To,  
 The Chief General Manager,  
 Ordnance Factory Nalanda,  
 Rajgir (Bihar)-803121

Affix your  
 self-signed  
 recent  
 passport size  
 photograph.

RATES OF STIPEND-GA: Rs.9000 PM, TA: Rs. 8000 PM  
 (Put tick (✓) mark on appropriate boxes)

1. Applied for the post  
 Rajgir (Bihar)-803121

GRADUATE APPRENTICE (Engineering Stream)	TECHNICIAN APPRENTICE (Diploma Holders)

2. Full Name in Block Letters (As written in SSC Certificate):

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3. Father's/Husband's Name in Block Letters:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

4. Complete Postal Address for correspondence With Pin Code: .....

5. E-mail: .....

6. Contact No./Mobile No: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7. Gender:

Male	Female	Other

8. Marital Status:

Married	Unmarried

9. Date of Birth (as per the SSC Certificate):

D	D	M	M	Y	Y	Y	Y

10. Age as on 31/03/2024: .....Years.....Month.....Days

11. Nationality: .....

12. Category:

GEN	OBC (CL)	OBC (NCL)	SC	ST

13. Educational Qualifications:

Degree (Engg. /Tech) Chemical	Diploma Chemical

14. Details of the Examination (Degree/Diploma) Passed:

Sl.No.	Period		Exam Passed	Name of Institute	Full Marks	Marks Obtained	CGPA% of Marks	CGPA (If any)
	From	To						

15. Date of Declaration of the result of the Degree/Diploma Exam

D	D	M	M	Y	Y	Y	Y

16. Name of the University/Council who has conferred the Degree/Diploma: \_\_\_\_\_

17. Experience, if any (After Passing Essential Qualification in the relevant field (If any) : \_\_\_\_\_

18. Time Period of work experience: Year  Month

19. Whether presently employed in.

A	B	C	D	E	F	G
Ordnance Factory	Under M of D	Other Central Govt.	State Govt.	PSU	Non Govt. Orgn.	NA

20. List out the attached copies of testimonial/certificates you have attached along with the application.

- i) \_\_\_\_\_
- ii) \_\_\_\_\_
- iii) \_\_\_\_\_

DECLARATION

- a) I hereby solemnly declare that all the statements made in this application are true to the best of my knowledge and belief.
- b) I have never been debarred from appearing at the examination nor have i ever been arrested/prosecuted and convicted by criminal court or involved in any other case registered by the police.
- c) I fully understand that in the event of any information being found false/incorrect or ineligibility being detected at any stage before or after the selection/joining as apprentice my candidature will stand automatically cancelled without prejudice to any action that may be taken me as per rule of the organization and Laws of the Lands.

NOTE: Photocopies of certificates **(i)** 10<sup>th</sup> Certificate for the verification of Date of Birth, **(ii)** Final Mark sheet(s) Degree/Diploma (As applicable), **(iii)** Cast certificate (As applicable), **(iv)** Copy of BOPT registration of candidate, **(v)** Photo ID issued by Govt.(PAN Card, Driving Licence, Voter ID etc.) **(vi)** Adhar Card (Mandatory) must be attached with the application otherwise the same will be rejected. One photo graph should be affixed in the application format duly signed by the applicant at the front side of the photograph.

PLACE:

DATE:

SIGNATURE OF THE CANDIDATE

**DECLARATION / AFFIDAVIT :**

(To be submitted by the candidate during verification of documents)

I \_\_\_\_\_ son/daughter of \_\_\_\_\_  
Aged \_\_\_\_\_ residing at \_\_\_\_\_  
\_\_\_\_\_

Hereby solemnly affirm and state as under:

I. That I passed my Degree/Diploma Certificate Examination in \_\_\_\_\_  
\_\_\_\_\_

From \_\_\_\_\_ polytechnic/College  
at (Place) \_\_\_\_\_

The date of declaration of my final year result is \_\_\_\_\_

II. That after passing the above said examination:

- a) I did not have training or job experience for one year or more:
- b) I did not undergo apprenticeship training at any place under the Apprentices Act.

The above statement is true to the best of my knowledge and belief.

Date:

Signature of Apprentice

Place:

**Note:**

- (i) The above declaration has to be signed by the candidate, if the gap between date of passing and of joining the apprenticeship training is less than one year.
- (ii) If the gap is more than one year, the affidavit has to be furnished on stamp paper in the above format, duly signed by Magistrate/Notary.
- (iii) Copy of the declaration/Affidavit to be submitted along with application form & original to be submitted during Document Verification.